



Lost Participants

What To Do If You Found The Name You Were Looking For

To reclaim your Thrift Savings Plan (TSP) account or the TSP account of a deceased participant, you must print out and complete this page. Then attach a photocopy (originals will not be returned) of a document or documents that show **your** full name, address, Social Security number, and date of birth (for example, your driver's license, or your driver's license and your Social Security card, if your license does not show this information). Mail the above to:

**TSP Service Office
Attention: Lost Participant
National Finance Center
P.O. Box 61500
New Orleans, LA 70161-1500**

**Telephone: (504) 255-6000
Fax: (504) 255-5199
TDD: (504) 255-5113
Monday through Friday,
7:45 a.m. through 4:15 p.m. central time.**

The TSP Service Office will not deal with commercial third parties, so do not attempt to apply for the account unless you are the participant or you suspect that you are a beneficiary of a deceased participant's account.

Information about the TSP participant:

Participant's Name _____
Social Security Number _____ Date of Birth _____
Street Address _____
City, State, Zip Code _____ Daytime Phone (____) _____

Information about you if you are a potential beneficiary of the TSP participant:

Name _____
Social Security Number _____ Date of Birth _____
Street Address _____
City, State, Zip Code _____ Daytime Phone (____) _____
Relationship to Participant _____

Signature: _____ Date: _____

PRIVACY ACT NOTICE: We are authorized to request this information under 5 U.S.C. Chapter 84. Executive Order 9397 authorizes us to ask for the participant's Social Security number, which will be used to identify the account, and the SSN of any potential beneficiary to determine his or her right to the account. We will use the information you provide on this form to identify you as a participant in the Thrift Savings Plan or a beneficiary and to process your request, if applicable. This information may be shared with other Federal agencies for statistical, auditing, or archiving purposes. In addition, we may share the information with law enforcement agencies investigating a violation of civil or criminal law, or agencies implementing a statute, rule, or order. It may be shared with congressional offices, private sector audit firms, spouses, former spouses, and beneficiaries. We may also disclose relevant portions of the information to appropriate parties engaged in litigation. You are not required by law to provide this information, but if you do not provide it, we will not be able to identify you as a TSP participant, or beneficiary or process your request, if applicable.